

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, July 19th, 2021**

Meeting was called to order by Connie Hoffpauir at 6:03pm.

**Board Members in attendance:** Connie Hoffpauir, Bill Willis, Billy Wilcox, and Johnathan Simien

**In attendance:** Richard Dow

**Prayer/Pledge:** Prayer led by Bill Willis; followed by the Pledge of Allegiance by board members.

**Visiting Guest Agenda Items:** No guests

**Previous Meeting Minutes:** *Connie made a motion to approve the minutes from Monday June 21<sup>st</sup> as written. Second by Billy. All in favor; board minutes accepted.*

**Police Jurors Comments:** None present

**Treasurers Report:** Board Members were presented with a copy of report. Capital balance is \$3,692,831.32. Community Center Maintenance fund is \$2,411,710.74, And Senior Center balance is \$804,342.51. Bill asked Richard that if to his knowledge all BECI and water bills were in current standing. Richard stated they were

**Committee Reports:**

**Park:** Richard told the Board that cleanup continued at the park. Bids were out for Shingle and roof repair and an Architect Request for Qualifications for an Architect to come begin fence and lighting damages was also being released. The Board questioned Richard as to progress on determining lighting issues for football this fall and placing LEDs on the existing poles. Richard stated he was still awaiting word from VSG Architects. Bill asked that Richard place some pressure on the group, that either they could or could not do the job and make a determination so the decisions could move forward.

**Office:** Richard stated that things were good in the office with the exception of Bob being out for over a week. Richard said that it was his hope that the Board could have decided on an Architect based off the RFQQ, but that timing because of the need to place an advertisement in the American Press for a set number of days that was not happening tonight. Richard said he was abiding by Parish procurement suggestions that the applicants have more than 10 days to submit RFQQ's so that the District had enough qualifying to meet FEMA requirement.

**Senior Center:** Richard has been in touch with River's fence to place 200 feet of chain link fencing just beyond the parking to detour drivers using grass area to enter Kajun Boo's Restaurant and that the project should be starting soon.

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**Old Business:**

**L-15 Drainage Project:** Eddie Herbert of the Parish drainage district had said that equipment and culverts should begin arriving this week. No progress though has been made towards the drainage project.

**Senior Center Parking Lot Phase III:** Richard and Bill have done a walkthrough with Jessen and Associates, Pat Williams Construction, and the sub-contractors. There was still a sheet of electrical and striping issue listed to complete the project. Bill asked Richard to verify those things had been done.

**Hurricanes Laura and Delta:** Richard continues to work with a FEMA project manager and hold weekly meetings. FEMA is scheduled to send out their own site inspector on July 28<sup>th</sup>.

**New Business:** Information was presented to the Board on the differences in money taken in by the District on whether they decided to roll forward, keeping the tax the same as it was in 2020, or roll up and change add to the tax rate to bring in more funds. After analysis and discussion of info provided via the Parish Finance department, the decision was made to roll forward using the 2020 tax structure. Bill made the motion to accept and roll forward the tax millage, Maintenance and *Operations (1028 123) 4.930 Mills; Operations (1028 135), 9.850 mills; and Operations (1028 139), 1.970 mills. Motion seconded by Jonathan. The resolution was read in full; the roll was called on adoption and adopted by the following votes: Yeas:4; Nays:0; Abstained:0; Absent:1. Resolution adopted.*

The Board was presented with three (3) qualifying bids for fence repair at the Soccer Complex. The bids were from Hercules, Elite Specialty Contractors, and US Fence and Gate, with Hercules presenting the low bid of \$30,500. There was discussion amongst the Board members and Richard as to why a Bid Bond was not present in any of the bids. Richard said he had been in constant conversation with the Parish procurement experts, and they were the ones who deemed qualified. The Board decided they needed more info regarding why the Bid Bond was not attached and postponed decision on granting the fence repair contract until such time their questions were answered. A decision was made to have a special meeting to make that decision. Richard said he would get with each board member and set a meeting, most likely on Teams where they could discuss this contract as well as the roof repair and shingles contract and the naming of an Architect to manage park fence and lighting damages.

Bill addressed the board and said he had been contacted by Terry Mooney as to if there was any interest in erecting a pickle ball court at the Senior Center. Pickle ball is played on a 40'x20' court, and has a lower net. Play is not as fast as tennis and tends to attract an older clientele. Bill had asked Richard to do some measurements to see if it was even feasible. Richard stated that there was as it is 96' across behind the new addition to the Senior Center parking. Richard did state it was his suggestion not to go beyond 60' toward the rear of the property as it began to get wetter and softer ground. Bill also acknowledged that much like the parking lot project, extra dirt and leveling would have to be added as it was discovered the ground was not suitable for building on after problems with the parking project. A sprinkler system that sends clean water overflow would also have to be moved again. There was conversation by the Board whether or not

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that was something that could be added to the Main Complex or Soccer Complex. Item was tabled for discussion at future meetings

**Commissioner's Comments:** Next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 will be Monday, August 16th, 2021, at 6pm

A special meeting may need to be called to award the fencing, roofing, and Architect contracts before then

*Bill made a motion to adjourn meeting; second by Johnathan. All in Favor. Motion passed. 6:52 pm.*

Minutes recorded and reported by Richard Dow.