

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, July 26<sup>th</sup>, 2021**

Meeting conducted via Teams website was called to order by Connie Hoffpauir at 6:08pm.

**Board Members in attendance:** Bill Willis, Connie Hoffpauir, Billy Wilcox, and Johnathan Simien

**In attendance:** Ashton Richard, Police Juror District 1, and Richard Dow

**Prayer/Pledge:** Prayer led by Connie Hoffpauir; followed by the Pledge of Allegiance by board members.

**Old Business:** Richard read the Notice to proceed for the LR-15 project to begin at the Main Complex. Project start date is July 30<sup>th</sup>, with 100 working days minus detailed holidays. Project is scheduled to be complete by December 21<sup>st</sup>, 2021. \$595 penalty for each day afterword that project is not complete. Signed by Cole Thompson of Jessen and Associates. Richard stated that culverts had begun arriving throughout the week and that a large excavator was currently on property. Work appeared to shortly begin on west end of complex closer to Field 5.

Football and Soccer registrations were currently underway. Football planning to do live site registrations Saturdays in August underneath open air gym. Concession stand sharing continues to be an issue between the Football and Soccer leagues. Both soccer and Football believe the southern side of Soccer Complex would be best for football. Billy stated that while it didn't make a difference this season that financially the west side was still the best for the District regarding field wise.

Richard stated he had yet to here from VSG Architect regarding their thoughts weather or not it was feasible to place lighting on the west side. The biggest question at this point is whether LED lighting was an option weight wise on the poles currently existing. Richard said he would reach out to VSG again on Tuesday.

**Police Juror Comments:** Ashton said the main question was the LR-15 project progress. But much like other Parish wide projects and drainage projects, they were all going slower than anticipated,

**New Business:** Request for Quote for bids on Shingles for roofs on the Concession stands and two bathrooms and the RFQ for fence repair at the soccer complex were discussed. on the main complex were discussed. There had been some question to as why Bid Bonds were not included in bids and the difference between Bid Bonds and Payment and Performance Bonds. After much discussion, *Connie made a motion that the Board move forward with both the low bids, Hollier's Roofing for the shingle and roof repair for the two concession stands and east and west bathrooms for \$37,800; and Hercules for fence work at Soccer complex for \$30,500, contingent on Parish legal information regarding Bid Bonds. Bill seconded. All in favor 4-0. Motion passed.* (Note, Legal information was confirmed by Connie Hoffpauir and Richard Dow with Lynette Monteith and Parish Procurement the following day via telephone).

The Board asked Richard to investigate a credit card through the CPPJ that would handle small incidentals. Richard presented the board info regarding a Bank of America card that the Parish offers for such items but needed Board approval. Bill questioned why a \$2,000 limit. Richard stated that it would be enough to cover an emergency

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request and that anything over the stated amount would need further Board approval or be subject to State and Parish Procurement laws anyway. Connie suggested that she didn't have a problem with the idea but that policies would have to be established before it was used. Johnathan said that his company uses a similar card and if the Parish did not already have a policy to base usage, he could provide info that could be modified to fit the District's needs. Bill made the motion to go forward with the application process with the card contingent on a formal written policy created within the District for the use, review and authorization for the up to \$2,000 limit on the card. Seconded by Billy. All in favor 4-0. Motion passed.

Johnathan requested that Connie or Richard email the Board following any information received via phone call the following day with the Parish regarding the Bid Bond questions that arose earlier in the meeting

**Commissioner's Comments:** Next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 will be Monday, August 16th, 2021, at 6pm

*Johnathan made a motion to adjourn meeting; second by Bill. All in Favor. Motion passed. 658 pm.*

Minutes recorded and reported by Richard Dow.