

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT #4 WARD #1
MEETING Monday, June 21st, 2021**

Meeting was called to order by David Nixon at 6:02pm.

Board Members in attendance: David Nixon, Bill Willis, Connie Hoffpauir, and Johnathan Simien

In attendance: Michael Snyder-President, Moss Bluff Youth Football; Renee Sonnier-VP Moss Bluff Youth Soccer; Shayna Sonnier; Josh Abshire- MBYFB; David Brossett-Brossett Architect, LLC.; and Richard Dow

Prayer/Pledge: Prayer led by Bill Willis; followed by the Pledge of Allegiance by board members.

Visiting Guest Agenda Items: David Nixon addressed the representatives of the Moss Bluff Youth Football League and Soccer League and stated that due to facilities not available at the main complex that the football league would be playing at the current Soccer Complex and for the foreseeable future. David said that while it was the hope to add on the existing permanent lighting, that temporary lighting would probably have to be utilized and the Board was currently investigating those options. This would basically consist of stadium lighting using a generator. One of the items that needed to be resolved is that both leagues utilize funds from their concessions to pay referees and help. While there currently was not a solution, he would ask the leagues that they get together and brainstorm. Both leagues confirmed they would be playing and that registrations would begin for both within the next month. Both Renee Sonnier of Soccer and Michael Snyder of MBYFB had discussed prior to tonight's meeting both leagues using the one Soccer Complex concession stand. David asked that once both leagues had a better understanding of enrollment numbers to get back with the Board so they could provide adequate service per field demand. Right now the west portion of the complex was looking at being utilized for football as to be able to piggy back lights on the light poles that currently existed there. The other option was southern part of the complex that borders Bozo Road. Snyder said that temporary lighting would be adequate for this upcoming season. Snyder favored the southern side of the complex for football, with the only negative there could only be spectators on one side due to space. Snyder suggested one full size field of 100 yards, and one field of 80 yards that would accommodate the flag football divisions. Snyder also mentioned the idea of a concession trailer that could be used to place closer to football fans for the MBFBL to use as their own food sales. Snyder is also looking into software that could be used to show time and score and a large monitor. The Board appreciated both leagues collaborating in advance and wanted both leagues to know they wanted to accommodate both in anyway possible at the moment.

Richard introduced David Brossett, (pronounced Broh-See), a local architect who works several projects with Ward 3 Parks and Recreation. Brossett explained he has extensive experience of assisting with repair work to ballparks in the area since Hurricane Rita. He has vast experience working with FEMA and with State procurement laws and guidelines. Brossett has toured the baseball/softball complex and understands the complexity of bringing it back to working condition. Brossett was also the architect that worked on the Senior Center when the Bingo portion was added. David asked that based on our current status if he thought it was doable to play games on fields as early as next year. Brossett said other than slow downs from FEMA and mitigating factors that he felt

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it was possible, with the game plan of installing fencing first, then lighting, then outer awning and community amenities. Brossett said he is in fact in that process right now with Ward 3. Brossett said that he is closely following the codes and standards codes to be sure that the new facilities would bring. Brossett would basically see project through from cradle to grave, basically working as a project manager. Including the hiring of sub-contractors.

Previous Meeting Minutes: *Connie made a motion to approve the minutes from May 25th, 2021 as written. Second by Jonathan.. All in favor; board minutes accepted.*

Police Jurors Comments: None present

Treasurers Report: Board Members were presented with a copy of report. Capital balance is \$3,688,535. Community Center Maintenance fund is \$2,420,345.51. And Senior Center balance is \$806,342.51. Richard presented the Board with a 2020 insurance report that broke down insurance payments versus pay outs for major storm events in the calendar year 2020 that included a major windstorm in April, Hurricane Laura in August and Hurricane Delta in October. David asked what account those insurance funds were deposited to. Richard was not sure at the time and would verify. Richard did say there were items that were not listed on original adjuster's report following Hurricane Laura that were found when a walkthrough was made with Sulzer, the consultant group assisting the District with FEMA reimbursement, that still may need to go back to the insurance company for additional funds. Connie asked about the high capital improvement fund amount for Senior Center and if there were any other projects that were in the works. David suggested the amount reflected a carry over from 2020 and that no adjustment had been made to that number in the 2021 budget. David asked Richard if the District had any sort of credit card for smaller items at its disposal. Richard said they did not other than a Walmart credit card and would contact the Parish for ideas on how to obtain one. Connie asked if there was a way the District was tracking gasoline usage. Richard stated there was a system where maintenance logged with Jackie how much and when diesel and gasoline was used. Connie suggested a more detailed report which might include individual miles and usages of property vehicles. Connie asked with the one-year anniversary of Hurricane Laura coming up whether notice needed to given to the insurance company that repairs were still being made. The Board suggested that Richard look into that and begin correspondence with insurance so as to not run into problems in the future.

Committee Reports:

Park: Richard told the Board the District had to buy a new pressure washer as it was cheaper to purchase a new one than make major repairs to the pump on old one. The Soccer Complex walking areas, bathrooms and concession stand interior were pressure washed and handicap cement and parking barriers have been repainted in preparation for the Red White and Boom event on July 3rd. Cameron Communication is expected to have internet installed to the Soccer concession stand in time for that event as well. Richard stated that Request for Quotes for repairs to the Soccer fencing and shingled roofs at the main complex were in the final stages and requested the Boards availability for a special meeting when indeed those quotes came in. David stated that the Board was ready to review those bids when they did come in, in person or even by Teams video

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conference if necessary. David asked Richard to make sure to review the process to inform the public of special meeting and to follow guideline there forth.

Office: Richard presented the Board with Districts current insurance coverages which included policies with four different companies based on the specific coverage. Bridgefield continues to cover Districts Workman's Comp. National Union Fire covers liability and most District insurance needs. US Assure has Builders Risk policies on the building still needing roof and body repair. MT Hawley holds the policies based on wind damages since most other companies are not covering wind damage in 2021. Connie questioned whether there was any mention as to the ratings of these companies and if not asked Richard to look into it further.

Senior Center: Sandi Chambers is the new Senior Center coordinator hired by CCOA Her assistant is Chris Johns. They are both from Moss Bluff. There have been some delays with shelf stable meals due to delays with CCOA. Otherwise, things appear to be running well. They are planning their monthly birthday meal this week.

Old Business:

L-15 Drainage Project: Richard and Bill have been both been in contact with the Parish drainage district. The major holdup seems to be getting the catch basin delivered to the Parish to start the job. It is thought the culverts are made but there is some question as to where they are today. Other major projects regarding drainage have also taken longer than expected which is also causing delay to project at the park.

Senior Center Parking Lot Phase III: Light poles for the parking lot have been delivered and are currently being put up. A final walkthrough with Architect Jessen and Contractor Pat Williams is expected in the next two weeks. Richard did have problems with striping as it appeared they did it on dirty concrete and would address that during walkthrough. There were questions whether the right amount of parking slots were created. There had been a change in the plans before the start of the project and a thorough check that the right plans were used should probably be made.

Hurricanes Laura and Delta: Richard stated that the District had completed FEMAs Category B requirements that deal with debris cleanup and that portion of the process with FEMA could now be signed off on.

New Business: Discussion regarding lighting for the proposed football areas at Soccer Complex dealt into both the permanent and temporary possibilities. Richard said he's had sporadic conversations with Steven Shows who was the lead architect for the Soccer Complex creation, including the lighting. Shows says he's still awaiting to speak with Darrel Hicks who was the electrical engineer to survey the area. Richard said Shows was doubtful anything permanent could be in place for 2021. David said he would make some calls and come up with ideas for temporary lighting options for this upcoming season.

Richard presented the Board information regarding the requirements for the upcoming millage proposal. Parish Finance Director Tammy Bufkin sent info suggesting keeping millage for 2021 as is. A decision and public meeting needs to be held with info back to

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Parish Assessor Wendy Aguillard by August 21st, 2021. David suggested that if the District was not rolling up that a special meeting was not needed, and that the millage be placed on the July 19th. Bill said there had been someone in 2020 that approached the Board as consultant in such issues. Richard was to go back to previous minutes and find that information.

Richard presented the Board with a quote from Loftin Electric to change out nine existing light ballasts in Soccer Complex that light up parking area immediately outside the fence line into the parking lot with LED ballast. The poles would not be changed. This would be beneficial from cost factor with lower cost to run, as well as less money for future maintenance. Richard said that if they had the go ahead, they could have it done for Red White and Boom.

Richard discussed the Red White and Boom event. There had been previous concerns regarding the use of golf carts on the roads surrounding the Soccer Complex. Bill said he had discussed with organizers the plan was now to use church busses if need to transport patrons off property. Richard stated that additional handicap parking was being added around the fence line. Connie commented that it was her hope there would be minimal impact to neighbors with fireworks anticipated at the event. The Red White and Boom organizers have gone to the neighborhood and let them know of the intention to have a firework display.

Commissioner's Comments: Next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 will be Monday, June 21st, 2021, at 6pm

Bill made a motion to adjourn meeting; second by Johnathan. All in Favor. Motion passed. 7:22 pm.

Minutes recorded and reported by Richard Dow.