

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT #4 WARD #1
MEETING Monday, March 15th, 2021**

Meeting was called to order by David Nixon at 6:04pm.

Board Members in attendance: David Nixon, Bill Willis, Connie Hoffpauir, Johnathan Simien, and Billy Wilcox

In attendance: Richard Dow, Ashton Richard-District 1 Police Juror

Prayer/Pledge: Prayer led by Bill Willis; followed by the Pledge of Allegiance by board members.

Visiting Guest Agenda Items: No guests comments

Previous Meeting Minutes: *Johnathan made a motion to approve the minutes from February 19th, 2021 as written. Second by Bill. All in favor; board minutes accepted.*

Police Jurors Comments: Ashton Richard was in attendance and said that it looked like things were starting to come around and look better at the park.

Treasurers Report: Board Members were presented with a copy of report. Richard stated that he was working with the Parish to get a handle on utility bills. There have been significant increases in the bills since the hurricanes as well as some additional fees applied because of late payments. David asked how the latest bills compared with other months. Richard said he is still looking at those numbers and that is how he knew things were significantly higher. Richard said the staff has turned off items in the currently unused concession stands and turned up the temperature limits so that extra energy was not being used to cool buildings not being used.

Committee Reports:

Park: Richard explained he had not bid out the debris removal job for the complex after making arrangements with the company who used the soccer complex for Parish vegetation trash to come and remove both vegetation and general debris from the complex. Crowder, who was working for FEMA, agreed to remove the debris if it was moved to Don Manuel Blvd, outside the complex. There were rules regarding the company entering private property but moving the debris to a public road allowed them to help. Park staff moved the debris to the approved area. There is some concern as they left some cinder blocks and other debris, and it is currently unknown when or if Crowder is anticipating a return trip. Some of the debris still existing may need to be arranged to be removed. Ashton said that they would indeed be going around and continuing to pick up trash on side roads in the rest of the Parish. LA Scrap continues to remove the metal debris. Richard stated it was his plan to continue to have a metal scrap bin onsite until all small items were removed as well. David asked if it proceeds from the removed metal from LA Scrap would be taken care of at the end of the process. Richard confirmed this. A running total of money earned is still not available. Richard said that there are currently bid packages out for several things. Repair of the shingle roofs of the bathrooms and concession stands at the main complex. Metal roof repair at the Senior Center, and the removal of the existing wooden light poles both on the ground and still standing. The wooden pole removal job is important in the timeline for the upcoming L15 drainage project projected in April or May. Davis asked about progress on the fence

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bids. Richard said it was put together but not sent out yet. The park is back on a regular lawn mowing schedule with M&M Lawn Care. Richard said that the maintenance of clover and evasive weed control had come up in a recent conversation with M&M. Richard presented the board with two proposals from M&M for weed control. The proposal for soccer complex only was \$1,049.84. The main complex including football field was 1063.26. Another proposal for \$39,799 was presented to hydroseed the fields at the main complex with Bermuda grass. David asked if Moss Bluff Little League was definitely going to play at Westlake this season. Richard said he knew that talks were continuing but did not think everything was finalized yet. The board agreed that the clover and evasive weed project should be done. In consideration of the hydroseeding, discussion was that there will be many heavy equipment jobs that will damage the areas in question with ruts, and that proceeding with hydroseeding would be money wasted. Bill questioned where the progress was with the Crowder Group repairing the soccer parking lot. Richard said they had begun placing the cover rock. Richard has been in contact with Brian Smallwood who is the PM on the project and their hope was to have things completed in a couple of weeks. Richard has concerns regarding lights coming on and is working on that issue. Richard questioned the board on what materials they wanted to use on the fence at the maintenance fence. Discussion was had about wooden fence material would cost less than the former slotted fence that existed before the storm. Richard said in his conversation with FEMA that returning it to the previous condition would be more useful in mitigation. David and the board feel it's more important to get the fencing up at soccer than the main complex right now. Richard also noted that there was damage to the PVC that the irrigation water tank uses for distribution that needed repair. David asked if this is something that staff can handle. Richard confirmed it was. David said it was important to get things fixed soon so that the soccer complex could be opened for walking track and potential Little League practices, noting that as previously stated there would not be lights available and available for day practices only. Ashton Richard asked if there was anything that could be done to keep people from going into the park and damaging things. Richard said that the main gate was currently being locked daily and that contractors were closing at night when they left. There was conversation about whether access from Bozo Rd was limited. There is currently a wooden gate that blocks a drive through but no fencing along the ditch area that people can walk in or four-wheelers could gain access. Bill readdressed the opening of the soccer complex. The discussion ended that the soccer complex could be opened to the public once fencing of the maintenance building and the sewer treatment plant was complete and that Crowder had completed replacing the barriers in the parking lot. David asked if Little League insurance covered participants who might be practicing at soccer complex. Richard confirmed based on his former role as LL President that the LL insurance covered teams since CCPD4W1 was listed in association with the league, that the soccer complex was tied to main complex in LL insurance coverage. David said while he was excited that for the first time in 12 months, we would be able to begin opening things up, to remind those using the complex we were still dealing with a pandemic and that Covid-19 procedures in place should still be stressed to those using the complex once it opens. Richard presented the board with a proposal to purchase a hopper that he said would be helpful in the remaining cleanup process and could be used as a quicker way for trash disposal once things got running as normal again. This can be moved with the forks of the tractor. Richard had a quote from Grainger for one that would work for \$876. David liked the idea and wanted to

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make sure that it would be labeled as an asset. Both David and Johnathan stated that similar equipment is used in the industry business they both work for, and that the biggest concern was to look at specs before purchase to make sure that it had safety features that would protect workers when dumping the hopper contents into a dumpster. Their experience was that this process can cause hand and other injuries if not properly safety fitted with the right tools. With those thoughts in mind the board gave the go ahead for the purchase. Richard presented the board with a letter from Scotty Baudoin who has been in attendance in previous meetings. Scotty's expertise is in electrical engineering and would be available to begin the process in preparing the main complex for electrical needs. David discussed that Scotty had been in attendance in February and retouched on the points brought to the board at that meeting. David questioned what had been received already from insurance for lighting. That figure is \$267,718, which is not insurance limits. David was somewhat confident that between insurance and conversations with FEMA, most the cost for future lighting needs as well as electrical engineering needs could be covered. More discussion was had if there was anyone local who could do the same job. Bill said one of the main considerations should be timeline. If local engineers were already swamped with jobs after the hurricanes and could not be counted on till October or November, looking outside of the area is a possibility. Connie said she could produce a couple other names and those people would be contacted before moving forward. David was going to contact a couple of names as well. Billy asked if baseball had removed all their product from the concession stands from last season. Richard said they had not and that there was still some candy, soda and nacho cheese remaining. Bill asked Richard if he had anymore conversation about the leftover turf from the Sam Houston football field that had been removed. Richard stated that the high school was still awaiting word from their risk management group to determine if that turf was available to be donated or sold.

Office: Jackie has been working on completing asset lists and other documentation for the Parish. Special attention has been made to determine that the Parish list matches items were actually on property, and a documentation process for items either thrown away or sold is now in place. Richard has been in contact with Darby Quinn and Mike Sanders from previous commissions.

Senior Center: Richard said that a pump to fix the sewer issues was replaced and things were back to working order there.

Old Business:

L-15 Drainage Project: The current desire is to begin the project in late April. There is an issue with an electrical line that runs underground in the middle of the parking lot that Walt Jessen is contacting Beauregard Electric about. They have asked that we have the existing wooden light poles and debris removed from the area before they begin. The project should take 4-6 weeks, with heavy equipment avoiding the asphalt paved areas.

Senior Center Parking Lot Phase III: The parking lot project at the Center is about to be underway. Richard said that irrigation lines had been rerouted and equipment building moved to back of property in preparation. There was some equipment. Bill had

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concerns that there was a May deadline to get the project done and they had not yet started. With the raining season looming, his fears are that they will come and say that it is still wet even though we have had 11 sunny days with no activity so far. May 5th is the due date for completion.

Hurricanes Laura and Delta: The Sulzer consulting group came out independently and is in process of creating a report. FEMA is scheduled to do an adjuster walkthrough as well. A date has not been set for that walkthrough, and there are thoughts that FEMA will just accept the Sulzer Group information and be satisfied without a walkthrough. Every damaged item over \$3,300 is placed into the FEMA database and subject to reimbursement if not covered by insurance.

New Business: David put on record that on January 25th, 2021, the board submitted to the Louisiana Legislative Auditor and to the Parish District Attorney office a notice that CCPD4W1 did have a compliance issue. Kelly Fontenot of the CPPJ submitted the issuance on behalf our special district.

Ashton Richard asked about property from Belle Estates and whether or not it was still Moss Bluff Recreation property. Richard had done some research after being asked the same questions recently and it was suggested by Mike Sanders, that had been turned back over to the sub-division and was now community property.

Commissioner's Comments:

Next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 will be April 12th, 2021, at 6pm.

Connie made a motion to adjourn meeting; second by Johnathan. All in Favor. Motion passed. 7:17 pm.

Minutes recorded and reported by Richard Dow.