

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT #4 WARD #1
MEETING Monday, March 21st, 2022**

Meeting was called to order by David Nixon at 6:00pm.

Board Members in attendance: David Nixon, Bill Willis, Connie Hoffpauir, Billy Wilcox and Jonathan Simien

In attendance: David Brossett- Brossett Architects; Richard Smith MBLL, Amanda Hollier MBLL, Ruth Brindley, Mitch Robertson, Stephanie Deville

Prayer/Pledge: Prayer was led by Bill Willis; followed by the Pledge of Allegiance by board members.

Visiting Guest Agenda Items: Architect David Brossett who is under contract with the District to design and oversee the rebuilding of the Main Complex damages from Hurricanes Laura and Delta, updated the Board on progress status. Preconstruction meetings with Delta Specialty Contractor were scheduled to continue March 22nd. Bill Willis asked what the time frame for completion would be given. Brossett and David confirmed it was 115 days after letter to proceed. David asked Brossett about what discussions were had about priority fields. Brossette said that backstop netting was the first thing by Nets of Texas after Delta completed demo. New chain-link fencing is scheduled for fields 1-5 on the east before fields on the west (6-11). David asked if Delta was supplying any type of Gant chart or construction schedule to Brossett. Brossett said they were scheduled to once progress got underway. Connie asked if they were supplying builders' risk insurance. Brossett confirmed they were. Bill asked if Delta was aware of the issues that had come up with the L15 Drainage Project in needing to replace some water lines that had to be relocated. Bill said Richard would find out more from Asphalt and Associates when he returned and would make sure to pass on any vital information to Brossett that may affect timetable of completion. Brossett then discussed that the Lighting project contract with Trahan Construction was still at contractors' office. Once insurance and bond paperwork are sufficiently reviewed, the contract needs to be signed by the District and taken to the Court House so that a letter to proceed can be sent. When everything is signed, the main priority will be to remove the old wooden light poles and remove them. Special coordination will be needed between the contractors of the two projects so that items can be done in a timely manner. As with the fencing contractors, similar preconstruction meetings will take place so that all parties are in the know of what has taken place and what the next steps will be. Brossett confirmed that Trahan Construction was using MUSCO lighting to light the fields. Once letter to proceed is granted, project completion is scheduled for 180 days.

Previous Meeting Minutes: Richard was not able to complete minutes due to illness.

Police Jurors Comments: No Police Jurors in attendance. No comments were communicated at this time. Ashton Richard did intervene in a roadway access issue when Ward 1 firetrucks were attempting to test hoses in parking lot, and blocking access for construction vehicles to get into park.

Treasurers Report: Connie read the latest Year-to-Date report. Capital Account 773 was at \$4,507,618.35. Community Center maintenance budget item 774 was \$2,608,562.45. Senior Center account 775 stood at \$893,049.50 as of 3/14/2022.

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David reminded the board that \$2.5 million was already allocated to the fencing and lighting projects. And additional architect fees. Also that while insurance had paid the District about \$1.2 million, there was still a good \$1 million shortfall. Both David and Richard have made numerous unsuccessful attempts to reach the insurance company and that further action might be needed. David said that FEMA is waiting to hear that insurance is not going to pay out any additional before making a decision on reimbursement. David said he would reach out to Parish attorney Bob Klienschmidt to determine which direction to go next.

Committee Reports:

Park: Mitch Robertson placed baseball backstops at the soccer field. David asked Mitch if they could be replicated. Mitch said they could but was concerned because wind damaged the ones he created. David suggested another option would be reaching out to Hercules Fence who had previously built something like them out of chain-link. David felt the park could use about 6 more.

Office: No report. Additional discussion to be held later in meeting during executive session.

Senior Center: Billy asked about the steel that was at the rear of the Senior Center. That material is actually being used by Star Services who is building a warehouse on their property next door

Capital Planning: David said it was important that we create a strong public service campaign over the next 30 days that stresses the item on the ballot is a renewal. Also important to communicate the plans and wish list for improvements that include some sort of indoor facility that can host the youth basketball league. Constituents have also expressed desire for pickleball. And soccer/football complex improvements that include a concession stand as well as lighting. David said he would work some more on creating info to distribute.

Old Business:

L-15 Drainage Project: Bill reported that he discussed the project with Eddie Hebert with the Drainage District. Eddie said they are proceeding. There are culverts that still need to be delivered. Asphalt Associates continues to play catchup after issues with covid, weather and acquiring materials. Walt Jessen is supposed to be working on a change order for updating grates and water lines.

Hurricanes Laura and Delta: No Report this meeting.

Soccer and Football Complex Lighting: No Report this meeting.

New Business: Richard Smith from Moss Bluff Little League expressed the leagues desire to host some sort of day tournament if there were available fields on a Saturday toward the end of May. While the 14th of May would be the best, it could be pushed to the 21st. David and the Board said they would investigate the logistics and feasibility by talking to Brossett and the contractors. Bill wanted to communicate that the Board knows it's not convenient for the Moss Bluff residents to have to travel to Westlake and

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they are doing all things possible to open up the fields as long as it can be done safely. Ruth Brindley asked about the details of the tax renewal. David communicated that the District runs on 3 different accounts. A Capital account, a Maintenance account, and a Senior Center account. The tax is for the Capital account which would be used to build new facilities such as a basketball complex, pickle ball courts and paved parking lots as examples. Citizens asked if the tax passed how long before those facilities might be in place. David explained that once the Board voted to okay such facilities and an architect was in place, anywhere from 18 to 24 months. Deciding whether to bond the project would also have to be decided. Billy mentioned that discussions were already underway prior to the hurricanes in 2020 about building an indoor facility that could house basketball. David mentioned that the discussion included finding property that the District already owned as to not have any real estate debt. Bill mentioned that new lighting had also been discussed prior to the hurricanes. David wanted to be sure to communicate that the tax is not dedicated to any one project but that a renewal is important for the decisions of future. Connie said that the Board's job is to be fiscally responsible and careful and to give all projects thorough thought. The Board feels that the infrastructure of the park needed to be addressed before the hurricanes. The storms just created a golden opportunity to address all at once. There was discussion amongst those in attendance to make plans and drawings available through the website with current and later potential projects. David made sure to ask the league representatives present to inform their members with things discussed and presented and to get out and vote on election day. A citizen in attendance did express concern and frustration over Moss Bluff youth leagues over the last couple of seasons. David did clarify that the District did not currently run any of the leagues, but supplied the venue for them to operate.

David made the motion that the Board go into executive session to discuss some personnel issues. Seconded by Johnathan. Motion passed unanimously. Executive session began at 6:57 PM.

Bill made the motion to return to regular session. Seconded by Connie. Passed unanimously. Regular session continued at 7:14PM.

Bill made the motion that the District open a position for Assistant Director, contingent on discussions with Richard. Also to begin dialogue with Claude Smart about a position to assist with helping manage upcoming projects. Seconded by Billy. All in Favor. Motion passes.

Commissioner's Comments: The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 would normally fall on Monday, April 18th, 2022, but was changed to Monday, April 25th to guarantee a quorum as the 18th falls during Easter break and there were possible scheduling conflicts with Board members.

David made motion to adjourn the meeting. Seconded by Bill. Motion passed unanimously. 7:17PM

Minutes recorded by David Nixon and reported by Richard Dow.