

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, February 27<sup>th</sup>,2023**

Meeting was called to order by Bill Willis at 6:00pm.

**Board Members in attendance:** Connie Hoffpauir, David Nixon, Bobby Boom, Bill Willis, and Theo Chantlin (Theo entered the meeting at 6:20pm)

**In attendance:** Justin Gautreaux – VSG Architects, Ashton Richard, Mitch Robertson, Amanda Hollier-MBLL, Lacey Callaway-MBLL, Jessie Parker, Jason Parker, John Todd, Mack Rousseau, Roayn Willey, Taylyn Giley, Cody White-MBLL, Richard Smith- MBLL, Ruth Brindley, Colby Callaway-MBLL, Madison Sommers-MBLL, Cody Andreas, Gil Broussard, Jeremy Wood, Toni Wilcox, and Richard Dow

**Prayer/Pledge:** Prayer was led by David Nixon; followed by the Pledge of Allegiance by board members.

**Police Jurors Comments:** Ashton Richard, thanked the Board for serving our community. He also thanked our employees for everything they have done. He believes we are all here for the same reason to get the kids on the field playing ball.

**Visiting Guest Agenda Items:** Board recognized Justin Gautreaux with VSG Architect. Gautreaux wanted to give the Board an update on the Jones Rd Lighting Project. He stated the surveyors were on site yesterday identifying the boundaries for the fields. Gautreaux stated he did not know if anyone from the Board has checked to make sure they were correct. Bobby said he did not know if the surveyors had completed the job, but he will go check the boundaries. Gautreaux stated the lighting system has been ordered with a ship date at the end of March. The electricians have started putting in the wires underground. Gautreaux stated he received an update on the two main panels today, the main distribution panel is approximately 240 working days out. He is working with the engineer and the supply house to look at other options. The sub panel after that is about half the time. Connie stated the completion day was in June and with the 240-day lead time, we will be way past the completion day. Gautreaux stated as soon as he has any new information, he will pass it along to the Board.

The Board then recognized Cody White, Moss Bluff Little League President. White asked for an update on the safety list of concerns. He stated MBLL received the Parks punch list of safety concerns at the meeting on Friday. Cody stated he felt the meeting on Friday with Toni, Richard and Bobby was very productive. Mitch Robertson stated they are working on covering and smoothing out the metal poles and screws that were cut, filling in the washouts. Next, they will be busting up the old batting cages. If the concrete isn't removed by March 6<sup>th</sup>, the area will be fenced off. White asked about the pallet of concrete and pole in the parking lot. Mitch explained those are contractor items that were left. Bill stated the contractors have been contacted to remove the items. White asked about an update on the lights and who will have access to the lights. Bill stated as of today fields one and three are having some electrical issues. David stated the Fields One and Three Lights work just not through the app, they must be turned on manually. The Board asked White, whom he would like to have access to the lights. White stated he would like seven of his board members to have access to the lights at the main complex. He stated a MBLL Board Member will be on site for practices/games so it will make it easier for his whole board to have access. Connie, Bobby, and David agree to grant access to seven of MBLL Board Members. Bill asked Cody White to send an email

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, February 27<sup>th</sup>,2023**

to the Park with a list of names and email address of MBLL Board Members. White asked on March 6<sup>th</sup>, will MBLL be able to turn lights on. David replied yes, they will be able to turn the lights on. Bill explained the other matter that the Board needs to discuss is the time the lights need to be turned off. White stated all games should be finished by 10:00pm. The Park will set a curfew for the lights to be out by 10:00pm. White asked about bleachers and seating. Richard stated our priority has been to get the kids back on the fields. Our goal is to set at least one set of bleachers at each of the fields. White asked after the season, if the Park goes back under construction, he would like the MBLL Board to be involved in the conversation on the future projects. White asked if the Park has looked at any grants to upgrade the fields or complex. Richard stated grants have been looked at a little, the focus has been on insurance and following FEMA guidelines. Bobby explained that Little League does have access to grants as well. White explained after the meeting on Friday, the MBLL Board has a better understanding as to why the fields were not maintained during the construction process. White asked for future projects, can field maintenance be considered during construction projects. White asked approximately how much is the grass cutting contract. Richard stated roughly \$90,000/year for all three complexes. White asked why not cancel the contract and hire two employees to just cut grass for \$30,000/year. The Board has considered that option, after weighting the options, it was more beneficial to hire a company to mow the complexes. White explained that MBLL will be having a community day on March 12<sup>th</sup>. The MBLL Board is working on finalizing the details for the community workday. Bill explained after speaking with legal counsel, the MBLL fields usage agreement will suffice for the community workday. The Legal Counsel did advise for the community workday be under the supervision of the Park. White asked when will the bases be set. Richard stated we have been focused on the safety concerns, but bases will be installed soon after. White asked to have the League Presidents from the baseball, soccer, & football leagues as a member on the Park Board so each league would have a voice when it comes to things that apply to their league. Connie asked if Ashton Richard could answer that question. Ashton explained the Park Board is made up of five appointed positions. These positions are appointed by the Police Jury. He would advise the Leagues to come to the monthly meeting to make suggestions and voice concerns. Bill explained coming to the meeting is the best way to bridge the gap and keep the communication open between the Leagues and the Park. The community asked why the Park went with FEMA. David wanted to clarify a few things that were in the newspaper article. After the hurricane, the Insurance came to assess the damage. The District received from the Insurance was approximately 1.1 million for hurricane damage. The District received another payment for Insurance from a prior wind damage claim. The District has received approximately 1.5 million from Insurance. After the Insurance assignment, we engaged with FEMA as well as the Sulzer Group to assist in filling the gap with the Insurance company. FEMA has very strict guidelines that have to be followed if the District has any chance in getting reimbursed. Ashton stated the Parish must follow the same strict guidelines set by FEMA. White asked what was the 4 million spent on to repair the park. David stated the Moss Bluff Rec Lighting Project was 1.8 million. Richard said the Park can make a post of the breakdown of the projects. Sommers asked why the process to repair the park been so slow. David stated it's a combination of the process we must follow and supply chain issues. Such as Gautreaux explained earlier in the meeting, a distribution panel is approximately 240 working days out. The District has had supply chain issues arise in several projects. White asked if Richard would like

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, February 27<sup>th</sup>,2023**

to discuss the “lock-out”. Richard stated the Park had a break in on the Tuesday night. Two teenagers opened one of the Little League storage areas. White had come by the office on Wednesday and spoke with Toni. He stated they had no scheduled practices for Wednesday. Richard explained in the past, Little League practices days were Monday, Tuesday, Thursday, Friday, and Saturday. Richard stated the lock combination was changed and he had not had a conversation with Cody White about the change. Richard apologized for not communicating with Cody White about the changes. Richard stated when we received the call from White, he was in the middle of some personal matters and could not speak at that time. It had rained at the Park that afternoon and the fields were wet, as well. The “lock-out” was a misunderstanding. The week of February 13, both Richard and Toni were both out with medical/personal issues. The President, Bill Willis stepped in and was communicating with Cody White, President of Moss Bluff Little League. The Maintenance staff was not aware Little League was going to be at the Main Complex on Saturday due to the facility still being under construction and not safe to open to the public. The community asked who runs the Facebook page because the Little League dates were posted. The District shares the League’s information to help inform the community about upcoming events. Richard stated the dates shared say “tentative” season dates. There was a misunderstanding between Little League and the Park as to where practices could start in the event the Park wasn’t ready. Bill explained it was a bad decision to open the Park that Saturday due to the safety concerns. The issues have been addressed and we are moving forward. The community asked will there be playground equipment. Bill explained the Park will have playground equipment in future projects. David explained projects from start to finish of a project it can take approximately 9 months to one year. Ashton reiterated the progress may be slow, but progress is being made at the Park. He understands the community’s frustrations, the District will take time to put back together.

**Previous Meeting Minutes:** Minutes for the January 23<sup>rd</sup>, 2023, meeting was presented to the Board.

*David made a motion to accept the December 19<sup>th</sup>, 2022, minutes. Seconded by Connie. Motion passed unanimously.*

**Treasurers Report:** Richard presented the board with the Year-to-Date budget reports. Capital Account 773 was at \$2,154,811.64. Community Center maintenance budget item 774 was \$2,674,172.11. Senior Center account 775 stood at \$1,008,647.21. The Board was reminded that some of the reports did not indicate the monies that were already allocated in awarded bids. Connie clarified that \$844,072.90 has already been encumbered in the Capital Account. Richard stated the encumbrance balance is the outstanding balances for the Moss Bluff Rec Lighting Project, Jones Road Lighting Project, Dugout Project, and Demo Project.

**Committee Reports:**

**Park:** The Park status was discussed. The Maintenance staff is working on addressing the safety concerns.

**Office:** Richard stated nothing major at this time.

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, February 27<sup>th</sup>,2023**

**Senior Center:** Richard stated we need to look at getting a new sign. Also, he will be getting with them to get the new desk.

**Old Business:**

**Main Complex Lighting Project:** Richard is going to call Trahan Construction about moving the large pole in the parking lot. Bill stated to follow up with Little League about getting access to the Lights.

**Main Complex Dugout Project:** Richard stated Brossett and K&J Construction did a walk through today. David will be meeting with Richard tomorrow for another walk through. The benches should be arriving this week. Once the benches are installed, they will be touching up the paint and tying down the fencing to the post.

The Board was presented with two quotes to address the spacing between the nets and the dugout fence post. The solution would be to put infill netting from the existing backstop with new cables to the dugout post. This would be needed on eight fields total. The first quote is from Brent Soileau with A-1 American Fence for \$2,985.00. The second quote is from Nets of Texas for \$4,000.00.

*Bobby made a motion to accept the A-1 American Fence, Inc. bid to furnish and install netting between existing dugouts and existing nets at fields 1,2,3,7,8,9,10,11. Netting is to be #42 and attached to existing net and existing dugout post. Size of netting averages approximately 18" wide by 60" tall. (16) pc total. For a total of \$2,985.00. Seconded by David. Motion passed unanimously.*

**Soccer/Football Field Lighting Project:** Update given earlier in the meeting.

**Fencing Update:**

- Installation of chain linked fence on the most northern part of complex (e.g., the old high school field). This fence will be addressed with the field six repairs.
- Installation of chain linked or wooden fence on the western part of the complex by the maintenance building & recently completed F-11 drainage project. Richard has spoken to the landowner in the past, he stated he was going to be installing a fence across the back of his property. Bill asked Richard to revisit with him to see the status on the fence.

**FEMA/Hurricane Laura and Delta:** Richard stated we have made some progress with FEMA on the Senior Center.

**Renewal of property, general, & liability insurance:** Richard stated all information has been sent to Insurance Unlimited. There has been a few emails and phone calls updating some of the values.

**Cal-Cam Termite & Pest Control Renewal:** The Board was presented with quotes from Cal-Cal Termite & Pest Control and J&J Exterminating Co. The two companies have different systems.

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, February 27<sup>th</sup>,2023**

*Connie made a motion the accept the bids from Cal-Cam Termite & Pest Control. Senior Center – 5yr termite retreat on the main structure for \$1,595.00 with \$250.00 after first year (yearly renewal fee). Soccer Complex – 5yr termite retreat on one large concession stand for \$1,495.00 with \$250.00 after first year (yearly renewal fee). Moss Bluff Recreation Office – recommends a soil-based termite treatment for \$895.00 with \$200.00 after 1<sup>st</sup> year (yearly renewal fee). Moss Bluff Rec. Concession 1 – recommends soil-based termite treatment for \$1,100.00 with \$200.00 after first year (yearly renewal fee) and one bathroom structure on the southwest side for \$895.00 with \$100.00 after first year (yearly renewal fee). Moss Bluff Rec. Concession 2 - recommends soil-based termite treatment for \$1,100.00 with \$200.00 after first year (yearly renewal fee) and one bathroom structure on the northeast side for \$895.00 with \$100.00 after first year (yearly renewal fee). Seconded by Bobby. Motion passed unanimously.*

**Little League:** Already discussed in the meeting.

**New Business:**

**Election of Board Member Roles:** The Board began nominations for the organizational roles for the Board of 2023.

- Bobby nominated Bill Willis for President. Bill accepted the nomination. Seconded by David.  
*Board unanimously voted Bill Willis as President.*
- Bobby nominated David Nixon for Vice President. David accepted the nomination. Seconded by Theo.  
*Board unanimously voted David Nixon as Vice President.*
- Theo nominated Connie Hoffpauir for Secretary. Connie accepted the nomination. Seconded by David.  
*Board unanimously voted Connie Hoffpauir as Secretary.*

**Commissioner's Comments:** The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, March 20<sup>th</sup>, 6:00PM in open-air conference room.

*Bobby made motion to adjourn the meeting. Seconded by Connie. Motion passed unanimously. 7:38PM*

Minutes recorded and reported by Toni Wilcox.