

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT #4 WARD #1  
MEETING Monday, March 20<sup>th</sup>,2023**

The meeting was called to order by Bill Willis at 6:00pm.

**Board Members in attendance:** Connie Hoffpauir, Bobby Boom, and Bill Willis

**Board Members not in attendance:** David Nixon and Theo Chantlin

**In attendance:** Justin Gautreaux – VSG Architects, David Brossett – Brossett Architect, Cody White-MBLL, Amanda Hollier-MBLL, Ryan Thompson, William Wilcox, Mitch Robertson, John Todd, Mack Rousseau, Toni Wilcox, and Richard Dow

**Prayer/Pledge:** Prayer was led by Bill Willis; followed by the Pledge of Allegiance by board members.

**Police Jurors Comments:** No Police Jurors in Attendance.

**Visiting Guest Agenda Items:** Board recognizes Justin Gautreaux with VSG Architects. Gautreaux informed the Board that 90% of the underground conduit has been installed for the Lighting Project on Jones Road. He stated stakes have been placed to indicate where the lights will be installed. The south field lights on the west side, the lights need to be moved towards the east a little more to avoid the drainage. The light poles should be delivered next week. With the substitution of the electrical panels, this will cut the lead time down. We are awaiting the electrical engineer's approval before moving forward with the substitution. With this gear substitution, there will be a deduction of approximately \$14,733.00.

Then the Board recognizes David Brossett with Brossett Architect. Brossett stated the installer will be working with Musco to resolve the issues with field 3 lighting this week. The Dugout Project is working on finishing the punch list items. Bill asked if there was a timeline on finishing the dug-out punch list. Brossett stated they should be done with the punch list items in the next week or two. Bobby asked if field 5 awning issues have been addressed. Brossett stated that's how it was installed before the hurricane. The Board asked Brossett to get pricing to get field 5 awning more secure. Bill asked Richard for an update on the fencing/netting between the dugouts. Richard stated we are waiting to hear back from A1 American Fencing. Brossett stated he will reach out to Brent with A1 American Fencing to get an update. Bill reinforced the importance of getting the netting in place with games starting next week. Bill ask Brossett on an update on a master plan. Brossett stated he needs a list of things we would like to see at the complex. Once he has a list of what we would like to see at the Park, he can start working on the master plan and laying it all out. The Board stated a few items for the master plan list; community center with two basketball courts, pickle ball courts, sand volleyball, playground areas, large pavilions with restrooms and Bar-b-q area, small picnic pavilions, batting cages, canopy/covers for baseball fields, and turning field six baseball field.

The board recognized Ryan Thompson. Thompson asked the Board when tournament teams will be able to start practicing on Wednesday and Sundays. He stated several Moss Bluff teams are looking for a place to practice due to not being able to practice in Westlake or other locations due to recreational leagues starting. Bobby asked if he had turned in the team roster and certificate of insurance. Thompson stated he has turned in the team roster and certificate of insurance already. Bill stated recreational leagues,

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travel teams, church, homeschool, and any other teams will all be able to practice at the complex. The teams will need to sign a facility agreement, submit team rosters, pay deposit, and turn in a certificate of insurance.

Then the Board recognized Cody White with Moss Bluff Little League. White wanted to thank the Maintenance staff that came out on the community day. White asked if there was an on-call phone number or person if they have any issues. The Board stated Richard and Toni are the points of contact if any issues arise at the complex. White stated behind fields 7 & 8; they are having parking issues. Richard stated he is in the process of getting quotes to fence that area. White invited the Board members to the opening ceremony. Moss Bluff Little League opening ceremony will be held April 1<sup>st</sup> at 8:30am.

**Previous Meeting Minutes:** Minutes for the February 23<sup>rd</sup> and February 27<sup>th</sup>, 2023, meeting was presented to the Board.

*Connie made a motion to accept the February 23<sup>rd</sup>, 2023, minutes. Seconded by Bobby. Motion passed unanimously.*

*Bobby made a motion to accept the February 27<sup>th</sup>, 2023, minutes. Seconded by Connie. Motion passed unanimously.*

**Treasurers Report:** Richard presented the board with the Year-to-Date budget reports. Capital Account 773 was at \$2,115,650.89. Community Center maintenance budget item 774 was \$2,716,746.94. Senior Center account 775 stood at \$1,031,008.83. The Board was reminded that some of the reports did not indicate the monies that were already allocated in awarded bids. Bill asked about the Able Plumbing invoice. Richard stated that Able Plumbing invoice was to repair busted pipes in the west bathroom from the freeze.

**Committee Reports:**

**Park:** Richard stated we have had several tournament team practice requests. He stated the Park is open on Wednesday and Sunday, no lights will be turned on unless the team is scheduled, and all information/documentation has been submitted. We have had a few complaints about people drinking these days. White stated the Park needs signs that state the rules to help enforce things such as drinking. Bill stated we need Park Rules signs such as no smoking, no drinking, and no pets. The fields need to have number signs. Richard got with Delta Specialty to give fencing quotes. Richard stated the most important one is fencing/gate behind field 7. We are having issues with people parking behind field 7 and 8. The other items listed on the quote are to repair damaged top rail by the drainage ditch and northeast property line fence, install fence on the property line north of the drainage ditch. The Board asked for a more detailed quote with locations. Richard stated rock has been brought in and spread in the parking lot at the Main complex. Bill stated we need to look at the rock for the Soccer Complex. Richard stated new bases will be installed for the start of baseball/softball games. The Main Complex sidewalks, stands, & dugout areas were pressure washed. Connie asked about the fencing on the ground by the old field 6. John Todd, Maintenance staff said it will be removed first thing in the morning.

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**Office:** Richard stated we received notice today that Mt. Hawley Insurance Company will no longer be doing business in Louisiana. This was the wind coverage policy. Insurance Unlimited is aware of and looking for a new insurance company.

**Senior Center:** Richard stated the Birthday Meal is set for March 31<sup>st</sup>. They had a problem with the ice machine, but the maintenance has fixed it. CCOA hosted a Second Harvest Event this past weekend. Bill asked if there was an update on the Senior Center agreement. Richard stated he doesn't have an update at this time. Bill asked about renting the Senior Center. Richard stated we haven't had any request. Ricard stated he has concerns about renting it out due to the Senior Center items on the walls and in the building. Bobby asked for an update on the sign out front. Richard stated he has been focused on Little League items and hasn't had a chance to get information about the sign yet.

**Old Business:**

**Main Complex Lighting Project:** Update given earlier in the meeting.

**Main Complex Dugout Project:** Update given earlier in the meeting.

**Soccer/Football Field Lighting Project:** Update given earlier in the meeting.

**FEMA/Hurricane Laura and Delta:** Chris Solera with The Sulzer Group will be here tomorrow, March 21<sup>st</sup>. Richard stated we have made some progress with the damage inventory and damage descriptions set with FEMA. We have received approximately \$34,000.00 from FEMA for emergency response items.

**Little League:** White expressed concerns about the yellow toppers coming off the fence. The contractor has been notified to come assess the yellow topper issues.

*\*Connie made a motion that the Board go into executive session to discuss personnel issues. Second by Bobby. Motion passed. Time 7:00PM*

*\*Connie made a motion to rejoin regular session at 7:30PM. Seconded by Bobby. Motion passed unanimously.*

**Commissioner's Comments:** The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, April 17<sup>th</sup>, 6:00PM in open-air conference room.

*Bobby made a motion to adjourn the meeting. Seconded by Connie. Motion passed unanimously. 7:31PM*

Minutes recorded and reported by Toni Wilcox.