

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT 4 WARD 1  
MEETING MONDAY, MAY 15<sup>TH</sup>, 2023**

The meeting was called to order by Bill Willis at 6:02pm.

**Board Members in attendance:** Connie Hoffpauir, David Nixon, and Bill Willis

**Board Members not in attendance:** Theo Chantlin and Vacant Spot

**In attendance:** Justin Gautreaux -VSG Architect, Wes Romero & David Bruchhaus – Mudd Bruchhaus & Keating LLC, Bill Sommers, John Todd, Toni Wilcox, and Richard Dow

**Prayer/Pledge:** Prayer was led by Connie Hoffpauir; followed by the Pledge of Allegiance by board members.

**Police Jurors Comments:** No Police Jurors in Attendance.

**Visiting Guest Agenda Items:** Board recognizes Justin Gautreaux with VSG Architect. Gautreaux stated he visited the Jones Road Complex today; he observed the temporary fence on the ground. He contacted the contractor; they will be on site Wednesday to stand the temporary fence back up. The light poles and bases are on the ground. Gautreaux stated they are waiting for the fields to dry before they can install the poles. It will take approximately two weeks to install the poles once the fields are dry with weather permitting. The panels have been installed; wires have been pulled but we are waiting on the breakers. The estimate for the breakers is Mid-October. Bill asked if BECI installed their pole. Gautreaux stated BECI is waiting for the breakers to be installed. Richard asked if once the poles are installed, can the fields be used. Gautreaux stated once the poles are installed and we are waiting for the breaker panels, they could do a beneficial occupancy to allow the fields to be open for use. David stated that would be very beneficial to open the fields Mid-June. David asked if there is any update on the estimated time for the breaker panels. Gautreaux stated he had not heard any new information.

*\*Connie made a motion that the Board go into executive session at 6:10PM Seconded by David. Motion passed unanimously.*

*\*David made a motion to rejoin regular session at 6:56PM. Seconded by Connie. Motion passed unanimously.*

*David made a motion to authorize Bill Willis to endorse a disbursement from the Insurance provider for an unconditional tender for \$341,037.23. Seconded by Connie. Motion passed unanimously.*

*David made a motion to authorize Bill Willis, Connie Hoffpauir and/or David Nixon on behalf of the district to appear at mediation with a settlement authorization range as per discussed in executive session. They are authorized to settle if it is in the range discussed in executive session as a floor. Seconded by Connie. Motion passed unanimously.*

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**Previous Meeting Minutes:** Minutes for the April 17<sup>th</sup> and May 9<sup>th</sup> meetings were presented to the Board.

*Connie made a motion to accept the April 17<sup>th</sup>, 2023, minutes. Seconded by Bill. Motion passed unanimously.*

*David made a motion to accept the May 9<sup>th</sup>, 2023, minutes. Seconded by Connie. Motion passed unanimously.*

**Treasurers Report:** Richard presented the board with the Year-to-Date budget reports. Capital Account 773 was at \$2,017,434.64. Community Center maintenance budget item 774 was \$2,609,659.36. Senior Center account 775 stood at \$1,026,163.36. The Board was reminded that some of the reports did not indicate the monies that were already allocated in awarded bids. David asked the status of M&M Lawn Services. Richard stated M&M Lawn Services has been increased to once a week. Connie asked about Full Source LLC. Richard stated Full Source LLC is for field paint. Bill asked about Currie Bros. Richard stated Currie Bros is bermuda grass, bug blaster and chalk. Bill asked about United Rentals. Richard stated United Rentals for the skid steer, breaker, bucket, and dump trailer rental.

**Committee Reports:**

**Park:** Richard informed the Board that National Wastewater Systems has completed the work on the restrooms. The restroom was pumped out and the aerators were replaced at the main complex. Richard stated he will need to get a quote on the electrical issue with the restrooms. Richard stated he is awaiting a few more quotes to get the broken concrete removed for the complex. Richard has contacted the Parish in reference to the no smoking signs. He is waiting to hear back from them. Richard stated we have received a quote from K&J Development to remove/dispose of the existing metal and install new metal and trim on Field 11 storage shed. Bill asked what is stored in the field 11 shed. David stated it is a combination of park equipment and Little League equipment. Richard stated there are issues with the Musco lights on several fields. The installer and Musco have both visited the complex to assess the lights. The Musco tech discovered a pole on field 11 was not grounded properly, they will be returning to check the grounding on all the poles. Richard stated it is our understanding to date that a commissioning report was done mid-February. Musco provided Trahan Construction with the list of items that needed to be done before the project would be fully commissioned and before Musco will assume responsibility for any IT issues that arise. The Board wants to make sure the architect, David Brossett is aware of the issues. Gunter Construction is awaiting materials but should be completing the field 4 & 5 dugout within the next week or two. Bill asked about rock for the parking lots. Richard stated we have reached out to Dunham Price; at this time, they do not have any #57 gray limestone available. The Park needs to grade the parking areas at the main complex and Jones Rd complex.

**Office:** Richard stated he received the Wind Policy renewal details and will be forwarding them to the Board. Richard is looking into getting some additional cameras installed to help monitor the complex.

**Senior Center:** Richard stated the Senior Center is celebrating Older Americans Month at Sam Houston State Jones Park, Friday, May 19<sup>th</sup> from 8am to 12pm.

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**Old Business:**

**Main Complex Lighting Project:** Update given earlier in the meeting.

**Soccer/Football Field Lighting Project:** Update given earlier in the meeting.

**FEMA/Hurricane Laura and Delta:** Richard stated we are continuing to move forward with FEMA.

**Little League:** No Little League representatives in attendance. Richard stated the line of communication between the Park and Little League has been good. Little League is gearing up for their end of the season tournament and setting All-Star teams.

**Field dedication questions:** David stated he received a phone call from Kelly Brown. She is the mother of Brock Brown. Brock Brown passed away in 2007 from a four-wheeler accident. Field 8 was dedicated to Brock Brown. Ms. Brown wanted to know if a replacement sign will be posted back on field 8 in his honor. David stated he would be his recommendation that the Park restore/replace the signs that were posted pre-hurricane. Connie asked if we could identify which fields had field dedicated signs. David stated he was aware of four fields which are the following: Field 4 – Mike Duplichan, Field 8 – Brock Brown, Field 9 – Brandy Champagne, and Field 11 Kane Cardinal.

*David made a motion to restore the naming of field 8 to Brock Brown with appropriate signage. Also, any other field dedications signs remaining be replaced with new signage with more consistency among the signs. Seconded by Connie. Motion passed 2 yeas and 1 abstained.*

**Commissioner's Comments:** The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled/moved to be held Tuesday, June 20<sup>th</sup>, 6:00PM in an open-air conference room. The meeting will not be held on the third Monday due to the Parish holiday.

*Connie made a motion to adjourn the meeting. Seconded by David. Motion passed unanimously. 7:39PM*

Minutes recorded and reported by Toni Wilcox.