

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
SPECIAL MEETING THURSDAY, JULY 6TH,2023**

The meeting was called to order by David Nixon at 5:30pm.

Board Members in attendance: David Nixon, Bill Sommers, Connie Hoffpauir and Theo Chantlin

Board Members not in attendance: Bill Willis

In attendance: David Brossett – Brossett Architect, LLC, Billy Sommers – MBLL, Toni Wilcox and Richard Dow

Prayer/Pledge: Prayer was led by Connie Hoffpauir; followed by the Pledge of Allegiance by board members.

New Business:

Discussion of Architect Contract: Richard stated the current contract with Brossett Architect was to repair damage from the hurricanes. The Board was presented with a new contract from Brossett Architect to cover various Capitol and Repair Projects. David asked Brossett what the fee structure was. Brossett replied it is a percentage based on the cost of the project and it state regulated. Brossett stated the new contract does not state a specific project, it states for various capitol and repair projects. This contact does not bind us to Brossett Architect only in reference to other future projects.

Connie made a motion to agree to a new contract with Brossett Architect, LLC. Starting with the irrigation and resurfacing of fields project and various capitol and repair projects. Seconded by Theo. Motion passed unanimously.

Irrigation and Resurfacing of fields: Richard stated the proposed advertisement for Moss Bluff Recreation Field Repairs would be stated next week. A Pre-Bid Conference would be held on Wednesday, July 19th, 2023. Bid opening would be August 8th, 2023. David asked Brossett if he had previously done any projects similar to this scope of work. Brossett stated they did this exact scope of work at the Grand Lake Baseball Fields. Currently, Brossett is working on fields in Lufkin. David stated the Park will need the fields available from mid-February to June for baseball/softball season. Brossett stated the project will be done before that time frame. The Board expressed concerns about having playable fields in February. Connie asked what the odds are of having playable fields in February. Brossett stated it's a 50/50 chance. David replied it was stated in previous conversation rye grass could be used in areas where needed to get the field playable until the celebration bermuda is more established. Richard stated prioritizing the fields will be very important in this process. David stated fields one, two, three, nine, ten, and eleven need to be prioritized. Brossett stated the project has a construction time of 120 calendar days. Theo asked Brossett; the contractors you have spoken to feel they can successfully complete this project in the allotted time frame. Brossett replied that the only thing that could potentially cause a delay and impact on the project would be if the irrigation system pumps were on backorder. Bill S. reiterated the importance of prioritizing the fields. He also stated it will be of utmost importance that Moss Bluff Little League be in communication with the Park concerning the status of the fields before setting any for the upcoming season. Richard expressed concerns about prioritizing specific fields vs. prioritizing the east side or west side of the complex.

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David stated he feels the west side is in worse shape than the east side. Brossett stated we will add to the scope of work that the project timeframe for the completion is critical, and the sequence of the work is also critical. Connie requested Brossett send the Board the revised scope of work.

David made a motion to give permission to Brossett Architect to advertise the Moss Bluff Recreation Irrigation and Resurfacing of Fields Project for all fields except field six with one stipulation for the Board to review the project scope of work. Seconded by Connie. Motion passed unanimously.

Commissioner's Comments: The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, July 17th, 6:00PM in an open-air conference room.

David made a motion to adjourn the meeting. Seconded by Connie. Motion passed unanimously. 6:04PM

Minutes recorded and reported by Toni Wilcox.