

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
SPECIAL MEETING FRIDAY, JUNE 23RD,2023**

The meeting was called to order by Bill Willis at 5:00pm.

Board Members in attendance: David Nixon, Bill Sommers, and Bill Willis

Board Members not in attendance: Connie Hoffpauir and Theo Chantlin

In attendance: Toni Wilcox

Prayer/Pledge: Prayer was led by David Nixon; followed by the Pledge of Allegiance by board members.

New Business:

Irrigation and Resurfacing of fields: After speaking with the Parish, Bill W. confirmed that the irrigation and resurfacing of the fields does have to go through the bid process due to the dollar amount of the project. Bill W. stated this would be considered a public works project. Public works activities, defined as the erection, construction, alteration, improvement, or repairs of any public facility or immovable property. Bill W. suggested two options. Option A, we get an architect involved to allow them to do all the leg and paperwork that is needed for the bid process like we have done on previous projects. Option B, we don't go through an architect, and we do it ourselves. David stated involving an architect will add more time to the project as well as the cost. Bill W. stated with this scope of work, the architect would be more of a project manager making sure things are done correctly and in a timely manner. Architect fees are based on a set percentage of the project. Bill S. asked if David Brossett the architect that is currently working on projects for the Park. David stated that currently we have David Brossett, that has done projects at the Main Complex, and Justin Gautreaux, that is currently on a project at the Jones Rd Complex. David stated he does see the advantages of going with an architect because they do fully understand the bid process. Bill W. stated he recommends we call David Brossett on Monday stating this project is top priority for the Park and we need to get the bid process moving forward. Bill S. asked if we have a current contract with David Brossett. David stated we currently have a contract with Brossett, that we have been doing the Main Complex projects under. Bill S. would like to double check with the Parish to make sure we are good to hire Brossett for this project. Bill W. stated the Parish is aware of the Architects the Park has used on several different projects but will double check with the Parish. David stated the scope of work needs to be detailed and prioritized the fields. Toni stated the installation of the irrigation system may be a determining factor in field prioritization. Bill W. recommended the scope of work state the prioritization of the work will be determined based upon the Board. David stated we need to be very clear that the complex will be open come mid-February.

David made a motion to contact Brossett Architect, LLC to put a bid package together for the resurfacing and irrigation on fields 1-5 and 7-11 with one amendment to get prior approval from the Parish. Seconded by Bill S. Motion passed unanimously.

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
SPECIAL MEETING FRIDAY, JUNE 23RD,2023**

Commissioner's Comments: The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, July 17th, 6:00PM in an open-air conference room.

Bill S. made a motion to adjourn the meeting. Seconded by David. Motion passed unanimously. 5:22PM

Minutes recorded and reported by Toni Wilcox.