

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT 4 WARD 1  
MEETING MONDAY, MAY 20<sup>TH</sup>, 2024**

The meeting was called to order by Bill Willis at 6:00pm.

**Board Members in attendance:** Bill Willis, Connie Hoffpauir, David Nixon and Bill Sommers

**In attendance:** David Brossett – Brossett Architect, Billy Sommers, William Wilcox, Mitch Robertson, Toni Wilcox, and Richard Dow

**Prayer/Pledge:** Prayer was led by David Nixon; followed by the Pledge of Allegiance by board members.

**Previous Meeting Minutes:** Minutes for the April 15<sup>th</sup>, 2024, meeting were presented to the Board.

*Connie made a motion to accept the April 15<sup>th</sup>, 2024 minutes. Seconded by Bill Sommers. Motion passed unanimously.*

**Treasurers Report:** Richard presented the Board with the Year-to-Date budget reports. Capital Account 773 was at \$2,027,801.15. Community Center maintenance budget item 774 was \$4,273,317.91. Senior Center account 775 stood at \$1,123,461.27. The Board was reminded that some of the reports did not indicate the monies that were already allocated in awarded bids.

**Committee Reports:**

**Park:** Richard stated we received the Big-Tex 20ft Trailer recently. New Buddy Ball Parking signs have been installed. Our staff did a great job with removing the temporary fencing and installing a green coated fence along the Buddy Ball gate area. Little League is beginning the end of the season tournament this week to complete their season. Little League is hosting a USA Baseball Coaches Clinic on Wednesday, May 29<sup>th</sup>. Bayou Irrigation was able to fix a leak in the irrigation system on the east side of the complex.

**Office:** Richard stated Toni met with Paul & Kyra with Calcasieu Soccer Club about the upcoming season. Calcasieu Soccer Club will open registration on June 1<sup>st</sup> to July 20<sup>th</sup>, with the season beginning the week of September 9<sup>th</sup>.

**Senior Center:** Richard stated he has had several conversations about the upcoming Senior Center repairs project. Mitch built a beautiful wooden flower holder to replace the metal troughs at the Senior Center.

**Capital Planning:** Bill W. stated a few of the Board members visited the Ward 7 Recreation Center (Vinton) recently and was very impressed with the facility. Brossett presented the Board with a possible scope of work to build a new community center. The new building would include (2) basketball courts with integral volleyball standards, walking track, men/women restrooms, showers, kitchen, meeting room with separate entry from exterior, yoga/health activity room, offices, storage, mechanical/electrical, game room, snack vending/ concession area with seating. Bill W. asked Brossett where he could envision the community center being built. Brossett stated the main issue with location is going to be parking concerns at the Main Complex and the Jones Rd Complex.

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Connie expressed concerns about the overhead cost and maintenance for a community center. The Board expressed interest in the following Capital Planning project Jones Rd Complex – irrigation system and grass resurfacing/field leveling, Jones Rd Complex – New concession/restroom/storage building, Jones Rd Complex – New field lighting, 1 mile walking track, (6) 15x15 pavilions, parking lot pavement, and additional playgrounds.

**Old Business:**

**Maintenance Shop Repairs Project:** Brossett stated the last outstanding item has been completed, which was the replacement of the exhaust fan.

**Pickleball Court Project:** Brossett stated the contractor has been working on the dirt work. The Contractor is awaiting materials to be delivered before starting the foundation work. The Board was presented with the contractor’s construction schedule for the Pickleball Court Project. Brossett stated at this time the project is on schedule with the projected completion date. Brossett presented the Board with the color options for the pickleball courts. After discussion, the Board has chosen grass green (border), Canadian-violet and grey (court & non-volley zone) for the pickleball court colors. The court and non-volley zones will alternate colors from court to court.

**Review of the Batting Cage Project Bids:** The Board was provided with the bid tabulation sheet for the Batting Cages Project. The Base Bid is to construct a 3-bay batting cage on the west side and a 2-bay batting cage on the east side. Alternate No.1 is to construct a 3-bay batting cage in place of the 2-bay batting cage on the east side. Alternate No.2 is to provide black polymer coated chain link fabric, post, gates, and all associated hardware. Brossett recommended K&J Development of SWLA be awarded the construction contract with a base bid amount of \$284,000.00, alternate no.1 for \$29,000.00, and alternate no.2 for \$7,700.00. David expressed that having the extra batting cage bay (alternate no.1) would be very beneficial for baseball/softball activities. Bill S. asked if the batting cages will have turf flooring. Brossett stated the batting cage bays will have turf flooring.

*Connie made a motion to award K&J Development of SWLA with the Moss Bluff Batting Cages Project construction contract with the base bid of \$284,000.00, alternate no.1 \$29,000.00, and alternate no.2 \$7,700.00. The total construction cost is \$320,700.00. Seconded by David. Motion passed unanimously.*

**Upcoming Projects Update: Senior Center Repairs:** Brossett stated the project manual and drawings are almost complete. The Senior Center Repairs scope of work for the base bid will be to repair damages from the Hurricane. The alternate no.1 will be interior upgrades and kitchen renovations. Bill S. asked approximately how long the Senior’s will need to be out of the building for the project. Brossett stated the Senior’s will need to be out of the building approximately 6 months. Bill S. asked if the Senior Center items must be moved out during the construction. Toni explained the main scope of work is due to hurricane related damage and FEMA can cover the cost of moving and storing the Senior Center items. Items that the Senior’s will need to relocate during the construction time, we will need to assist moving those items.

*David made a motion to move forward with the advisement for the Senior Center Repairs Project. Seconded by Connie. Motion passed unanimously.*

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**FEMA/Hurricane Laura and Delta:** Richard stated we are continuing to work with FEMA.

**New Business:**

**Adopt Calcasieu Parish Millage Rates for 2024 Tax Year:**

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by Community Center Playground District 4 of Ward 1:

MILLAGE

Maintenance and Operations (1028 123)	4.930 mills
Operations (1028 135)	9.850 mills
Maintenance and Operations (1028 139)	1.970 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Calcasieu, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 4

NAYS: 0

ABSTAINED: 0

ABSENT: 1

**Commissioner's Comments:** The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, June 10<sup>th</sup>, 6:00PM in an open-air conference room. Please note the date of the June meeting is the second Monday due to scheduling conflicts and securing a quorum.

*David made a motion to adjourn the meeting. Seconded by Connie. Motion passed unanimously. 6:57PM*

Minutes recorded by and reported by Toni Wilcox.