

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
SPECIAL MEETING TUESDAY, SEPTEMBER 3RD, 2024**

The meeting was called to order by Bill Willis at 6:00pm.

Board Members in attendance: Connie Hoffpauir, Bill Willis, and Mister Edwards

In attendance: Toni Wilcox

Prayer/Pledge: Prayer was led by Bill Willis; followed by the Pledge of Allegiance by board members.

New Business:

Insurance & FEMA/Hurricane Laura & Delta: Bill Willis stated the Districts new FEMA Point of Contact is Regina Draper, FEMA Program Delivery Manager & Task Force Lead. There are 12 unique projects with a total of 21 damage inventory items combined. Seven of the twelve projects are obligated. The remaining five projects are in various stages. FEMA is requesting the insurance allocation breakdown from the settlement. The Moss Bluff Stadium Lighting Project was originally created to capture the costs to replace the 76 sports lighting poles across the main complex. There have been countless obstacles faced in developing this project including damage identification to the underground electrical equipment and the insurance proceeds received. The Senior Center Project is currently as the last steps before obligation. The only issues preventing approval of this project is the insurance reduction applied by FEMA. Draper did state there could be possible reimbursement for the lease agreement to temporarily relocate the Senior Center activities. The Moss Bluff Main Complex Project – Concession Stands Project consists of three buildings that have been demolished. (old girls concession w/office, dixie boys' concession stand, and football concession stand. Because of the damage sustained from Hurricane Laura these buildings were not repaired to pre-disaster condition, FEMA required an alternate project request letter to be submitted. With this letter FEMA was asked to review the demolition contract and costs and to reimburse Moss Bluff Recreation for those rather than the repairs. FEMA has approved this request for an alternate scope of work and the project is also in the final step before obligation. The Moss Bluff – Field 6 Concession Stand and Field 10 Press-Box is similar to the previous project and FEMA approved an alternate project request. The two buildings in this project were completely demolished during the storm and were not to be replaced. Instead, request that FEMA reimburse the cost of purchasing a mobile trailer that can serve as a concession stand and a truck with which to tow the trailer. FEMA is still developing the final cost estimates. The Moss Bluff Main Complex Project contains all of the remaining facilities and structures of the main complex, including bleachers, awnings (spectator canopies), dugouts, dugout awnings, maintenance shop, pavilions, batting cages, and open-air gym/main office. A discussion is needed with FEMA about the best way to proceed with this project since a lot of time has passed, and the majority of the work needed on these items is now complete. An alternate request letter has been submitted for the pavilions, batting cages, and spectator canopies. Connie mentioned that the numbers in the provided spreadsheet need to be verified, and decisions must be made regarding which projects the Park intends to move forward with. The District has received three payments from Insurance. The first two payments were allocated, the final payment from Insurance was not allocated, which is where FEMA needs clarification. Mister asked a lot of time has passed, why has so little been approved. Bill

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Willis mentioned that FEMA has changed project managers multiple times and needs the allocation of insurance funds. Mister recommended seeking guidance from an external source regarding FEMA.

District Bank of America Card: Bill Willis stated that with Richard Dow's passing, his name will be removed from the District's Bank of America card. Toni will need approval from the Board to issue a new Bank of America card with an authorized credit limit of \$2,000.00. Mister inquired about what the card is used for. Toni explained that it has been used a few times over the past year to purchase items from a vendor that is not part of the Parish system.

Mister made a motion to approve Toni Wilcox the issuance of the Districts Bank of America Card/Merrill Lynch/Visa with an authorized credit limit of \$2,000.00. Seconded by Connie. Motion passed unanimously.

Commissioner's Comments: The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, September 16th, 6:00PM in an open-air conference room.

Mister made a motion to adjourn the meeting. Seconded by Bill Willis. Motion passed unanimously. 7:08PM

Minutes recorded and reported by Toni Wilcox.