

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
MEETING MONDAY, OCTOBER 21ST, 2024**

The meeting was called to order by Bill Willis at 6:00pm.

Board Members in attendance: Connie Hoffpauir, David Nixon, Bill Willis, Bill Sommers, and Mister Edwards

In attendance: David Brossett – Brossett Architect, Matthew Trahan – MB Little League, Mitch Robertson, Mack Rousseau, and Toni Wilcox

Prayer/Pledge: Prayer was led by Connie Hoffpauir; followed by the Pledge of Allegiance by board members.

Previous Meeting Minutes: Minutes for September 16th, 2024, meetings were presented to the Board.

Bill Sommers made a motion to accept September 16th, 2024, minutes. Seconded by Connie. Motion passed unanimously.

Treasurers Report: Toni presented the Board with the Year-to-Date budget reports. Capital Account 773 was \$1,516,352.42. Community Center Maintenance budget item 774 was \$4,167,701.10. Senior Center account 775 stood at \$1,042,263.28. The Board was reminded that some of the reports did not indicate the monies that were already allocated in awarded bids.

Committee Reports:

Park: Toni noted that the Calcasieu Soccer Club will be finishing up the fall season Saturday, November 2nd, Buddy Ball will finish on Thursday, October 24th. The season has gone well, and they appreciate all the support. The facilities were great. The coaches have all done a great job of creating and maintaining a positive environment for the kids to grow each weekend. Calcasieu Soccer Club will not hold a spring season in Moss Bluff but would be open to looking into it for the coming years. Toni mentioned that the Moss Bluff Youth Football League season is going well. They will be wrapping up the regular season on Thursday, November 7th with play-offs starting the following week. Toni stated Brother’s Keeper Athletics will begin their fall flag football season on Friday, November 1st to December 27th at the Jones Road Facility. Brother’s Keeper Athletics is a Christian based community program for high school, college, and adult athletes. Mister inquired about programming options for the Pickleball courts. Bill Willis explained that the current programming for the Park is organized by leagues, including the Moss Bluff Little League, Calcasieu Soccer Club, and Moss Bluff Recreation Football League. The Board would be open to discussing the possibility of establishing a Pickleball league at the Park if there is interest.

Office: Toni noted she is working on the 2025 budget with the Parish for next month’s meeting. The temporary office staff began on October 7th and is doing a great job as she learns the process. Toni stated she will be attending the Louisiana Recreation & Park Conference is scheduled for November 19th – 21st in Lafayette, Louisiana. David inquired about the insurance renewal, and Toni explained that it typically falls within the April/May timeframe.

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Senior Center: Toni reported that the Moss Bluff Senior Center is having October's birthday meal on Friday, October 25th at Sam Houston Jones State Park. They will be having a rock-star costume contest.

Capital Planning: Bill Willis stated the Board is being presented with the Jones Road Complex Wetlands Delineation Report from Southland Environmental. Based on the results of this delineation, approximately 1.5 acres of forested wetlands are present on the investigated property. These wetlands appear to be isolated and not adjacent to a navigable waterway. There is no discrete surface drainage feature that discharges water from the investigated tract. Water sheet flows from the site across the neighboring property towards a drainage ditch located approximately 400 feet south of the tract. The next step would be to send the report to the Corp. of Engineers.

David made a motion to submit a request for a preliminary wetland determination to the United States Army Corp of Engineers, New Orleans District Office along with the Jones Road Complex Wetlands Delineation Report from Southland Environmental. Seconded by Connie. Motion passed unanimously.

Old Business:

Pickleball Court Project: Brossett mentioned the Recommendation of Acceptance & Punch List for the Pickleball Court Project that was recorded on October 4th, 2024. Bill Sommers inquired whether the Park was planning a ribbon-cutting event. Bill Willis responded that the Park could organize an event for the opening of the Pickleball courts. Several Board members have received positive feedback from the community, expressing excitement about the new addition to the park and enthusiasm for the broader range of activities it will offer. Brossett stated the contractor has completed most of the punch list items. The contractor was asked to reassess the gates on the courts to make sure the balls can not roll underneath the gate.

Batting Cage Project: Brossett reported that the project is on schedule. The slab for the east batting cage has been poured, and work is underway on installing the frame. The slab for the west batting cage was poured last Thursday, and the contractor will begin installing its frame next week. The contractor is working on prices for a change order. The change order is to reroute existing water and sewer line found at east pad; also, the contractor found an old sewer tank and old light pole base in the ground at the west pad. The estimated completion date is December 7th, 2024.

Senior Center Repairs & Renovations: Brossett mentioned the corridor overlay ordinance issue has been resolved and permits can be issued. The contractor is working on getting prices for a change order. The change order will be to put the new vent hood on a new circuit with a new breaker at the existing east side electrical panel, to relocate water access to the kitchen, and to change out electrical whips for the front lights. The estimated construction time is February 26th, 2025.

FEMA/Hurricane Laura and Delta: Bill Willis reported that FEMA has approved a time extension for the Senior Center Project and is requesting the allocation details for the final insurance payment. The Park currently has 12 unique projects with a total of 21 damage inventory items combined. Seven of the twelve projects are obligated. The remaining 5 projects are in various stages of grant development.

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Commissioner's Comments: The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, November 18th, 6:00PM in an open-air conference room.

Bill Sommers made a motion to adjourn the meeting. Seconded by David. Motion passed unanimously. 6:42PM

Minutes recorded and reported by Toni Wilcox.