

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT 4 WARD 1  
MEETING MONDAY, MARCH 17<sup>TH</sup>, 2025**

The meeting was called to order by Connie Hoffpauir at 6:00pm.

**Board Members in attendance:** Connie Hoffpauir, Bill Willis, Mister Edwards, Bill Sommers and Matt Trahan.

**In attendance:** David Brossett – Brossett Architect, William Wilcox, Krystan Statum, and Toni Wilcox

**Prayer/Pledge:** Prayer was led by Bill Willis; followed by the Pledge of Allegiance by board members.

**Previous Meeting Minutes:** Minutes for January 13<sup>th</sup>, 2025, meetings were presented to the Board.

*Bill Willis made a motion to accept February 17<sup>th</sup>, 2025, minutes. Seconded by Mister. Motion passed unanimously.*

**Treasurers Report:** Krystan presented the Board with the Year-to-Date budget reports. Capital Account 773 was \$2,270,280.84 Community Center Maintenance budget 774 was \$4,639,391.63. Senior Center account 775 stood at \$1,142,404.83.

**Committee Reports:**

**Park:** Toni informed the Board that Little League games have begun, and Opening Day is scheduled for this Saturday, March 22, 2025. Bill Sommers inquired about Little League hosting the farmers market on Opening Day. Toni stated that she had spoken with Cody White regarding the vendors, and he indicated that approximately eight vendors were interested in participating. However, no additional details about the vendors or their setup were available. Due to the lack of information, as well as concerns about limited parking and traffic flow—especially during large events like Opening Day—the Board was not in favor of the farmers market at this time. The water fountains repairs and replacements are still a few weeks out, waiting for materials to be delivered. The materials for the toilet replacements are expected to arrive in approximately 10 weeks, and work will begin as soon as they are received. Last week, Hornsby replaced the decoders with the Jones Rd Complex irrigation system and will return to address a timing issue with the decoders to complete the repairs.

**Office:** Toni reported to the Board that the Parish came and presented to the office this past week a digital timekeeping with the KRONOS system. The Board is in favor of moving forward with the web-based system advising the Parish that our Board would still like to continue with getting time approved with two signatures.

**Senior Center:** Toni informed the Board that the Senior Center staff will work to use up as many supplies as possible to reduce the amount that needs to be moved. Once the contractors complete the project, staff will begin relocating items that are no longer needed or used by the Center. After speaking with Mrs. Sandra, she noted that the week following Easter, April 21st to April 25th, aligns with the CPSB Easter break. During this time, attendance at the Center is typically lower due to grandchildren being out of

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school, making it a convenient time to move the remaining items. Given the expected decrease in attendance, closing the Center during this period may not be necessary.

**Capital Planning:** Bill Willis stated that he has not received any updates to report at this time.

**Old Business:**

**Senior Center Repairs & Renovations:** Brossett presented that the Moss Bluff Senior Center Project is moving forward, a big majority of the inside has been done, this includes the ceiling, lights, roof, restrooms, painting inside, west half of the building the flooring is done as of right now. By the end of this week, they will have the cabinetry, exhaust hood in the kitchen, windows, and all the flooring in the East half of the building will be completed along with all the touch up painting. Next few weeks the appliances will be installed and the exterior canopy work will be completed. The completion date of the project was extended to March 15<sup>th</sup>, 2025. Moving forward, the contractor is expected to be completed by March 28<sup>th</sup>, 2025.

**FEMA/Hurricane Laura and Delta:** Toni presented the Board with the signed contract from Hunt, Guillory, and Associates for the FEMA consultant. After reviewing and discussing the contract, the Board agreed to proceed with it.

**Commissioner's Comments:** The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, April 21<sup>st</sup>, 2025, 6:00PM in an open-air conference room.

*Bill Sommers made a motion to adjourn the meeting. Seconded by Mister Edwards.  
Motion passed unanimously. 6:56PM*

Minutes recorded and reported by Krystan Statum.