

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
MEETING MONDAY, APRIL 21ST, 2025**

The meeting was called to order by Connie Hoffpauir at 6:00pm.

Board Members in attendance: Connie Hoffpauir, Bill Willis, Mister Edwards, Bill Sommers and Matt Trahan.

In attendance: William Wilcox, Krystan Statum, and Toni Wilcox

Prayer/Pledge: Prayer was led by Bill Willis; followed by the Pledge of Allegiance by board members.

Previous Meeting Minutes: Minutes for March 17th, 2025, meetings were presented to the Board.

Bill Willis made a motion to accept March 17th, 2025, minutes. Seconded, by Bill Sommers. Motion passed unanimously.

Treasurers Report: Krystan presented the Board with the Year-to-Date budget reports. Capital Account 773 was \$2,296,349.04. Community Center Maintenance budget 774 was \$4,626,990.45. Senior Center account 775 stood at \$1,137,122.03.

Committee Reports:

Park: Toni informed the Board of a minor incident that occurred at the Park last week, involving a nearby neighbor throwing items over the fence into the maintenance shop area. She assured the Board that the proper authorities were notified, and the matter was handled appropriately.

Toni informed the Board the sinks in the restrooms at the Main Complex are not working correctly. Toni presented quotes from Able Plumbing, LLC. Option 1: Price \$5,250.00 includes Able Plumbing, LLC to provide and install (8) Metcraft single temp pneumatic valves in block plumbing chase and all plumbing to meet code. Option 2: Price \$9,450.00 includes Able Plumbing, LLC to demo (8) stainless steel lavatories in both North and West restrooms, provide and install (8) wall hung lavatories and push button faucet, re rough in water and waste in chase to accept these fixtures, install stainless steel panel to cover wall openings (8) 24" x 24", and all plumbing to meet code. The Board expresses concern about porcelain but feels it would improve both the functionality and appearance of the restrooms.

Mister made a motion to move forward with Option 2. Seconded by Bill Sommers Motion passes with (4) yays – Connie, Mister, Bill S. and Matt and (1) nays – Bill W.

Bill Sommers inquired whether the Park has a policy concerning recreational vehicles and golf carts, expressing safety concerns about unauthorized motor vehicles operating on sidewalks and other areas within the park. Following a discussion, the Board agreed to implement a policy prohibiting unauthorized motor vehicles beyond designated parking areas and to install appropriate signage to reflect this policy.

Bill Sommers made a motion to restrict motorized vehicles to designated parking areas, with the exception of those authorized by the Park. Seconded, by Bill Willis. Motion passed unanimously.

**COMMUNITY CENTER AND PLAYGROUND
DISTRICT 4 WARD 1
MEETING MONDAY, APRIL 21ST, 2025**

Office: Toni informed the Board that Parish representatives will be in the office on Monday to provide staff training on the new digital timekeeping system. She also noted that this year marks the 80th anniversary of the Louisiana Parks and Recreation Conference, and in celebration, early registration is being offered at a discounted rate of \$80.00. The Board requested that she proceed with early registration.

Capital Planning: Toni reported that no update has been provided by the Southland Environment. Bill Willis stated that he spoke to Blaine Johnson from Southland Environment, and he informed Bill W. that updates could take up to 6 months.

Old Business:

Senior Center Repairs & Renovations: Toni presented the Board with the proposed punch list from Brossett Architect. She reported that progress on the Senior Center is moving forward, with installation of the front awning beginning today and minor touchups scheduled for this week. The target date for the Seniors to return to the building is Monday, April 28th, 2025.

FEMA/Hurricane Laura and Delta: Toni presented the Board with an update provided by HGA. HGA is reviewing projects pending applicant review and approval. Revised DDD for the Moss Bluff Stadium lighting has been submitted into Grants Portal. It appears that we should be able to significantly increase the project funding for FEMA by revising estimates and CEF factors on unobligated projects. They are completing an insurance allocation plan to apply insurance proceeds across various projects to maximize FEMA funding. The next step is to continue the path outlined, review contracts/cost to date for projects in progress or completed and to continue to use project information to refine costing and insurance allocation plan prior to submitting to FEMA.

New Business:

Insurance Review/Renewal: Toni presented the Board with the 2025-2026 Insurance Renewal from Insurance Unlimited. The premium reflects changes and has a 4% inflation guard. After discussion and review, the Board agrees to accept the Insurance Renewal Proposal.

Bill Sommers made a motion to accept the Insurance Renewal Proposal prepared by Insurance Unlimited. Seconded by Matt Trahan. Motion passed unanimously.

Commissioner's Comments: The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, May 19th, 2025, 6:00PM in an open-air conference room.

Bill Sommers made a motion to adjourn the meeting. Seconded by Mister Edwards. Motion passed unanimously. 6:54PM

Minutes recorded and reported by Krystan Statum.