

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT 4 WARD 1  
MEETING MONDAY, APRIL 20<sup>TH</sup>, 2026**

The meeting was called to order by Connie Hoffpauir at 6:00pm.

**Board Members in attendance:** Connie Hoffpauir, Mister Edwards, Bill Sommers and Bill Willis.

**In attendance:** David Brossett – Brossett Architects, Hugh Black, William Wilcox, Toni Wilcox, and Krystan Statum.

**Prayer/Pledge:** Prayer was led by Bill Sommers; followed by the Pledge of Allegiance by board members.

**Previous Meeting Minutes:** Minutes from March 16<sup>th</sup>, 2026, meeting was presented to the Board.

*Bill Willis made a motion to accept March 16<sup>th</sup>, 2026, meeting minutes.  
Seconded by Mister Edwards. Motion passed unanimously.*

**Treasurers Report:** Krystan presented the Board with the Year-to-Date budget reports. Capital Account 773 was \$3,395,181.83 Community Center Maintenance budget 774 was \$4,952,716.82. Senior Center account 775 stood at \$874,702.49.

**Committee Reports:**

**Parks:** Toni informed the Board that Moss Bluff Little League shared feedback from a recent parent survey. The responses were very positive and expressed strong appreciation.

**Office:** Toni provided the Board with an estimate from Wills Electric concerning the field 1 and 2 lighting at Jones Rd. for the Board to discuss. After discussion the Board agreed to make the necessary repairs at Jones Rd. before the upcoming 2026 season.

**Senior Center:** Toni reported that the new cameras at the Senior Center have been installed and are up and running. She also noted that the Seniors' birthday meal is scheduled for April 24, 2026.

**Capital Planning:** Toni presented the Board with an updated Capital Spending List. The Board reviewed and discussed several items.

**Old Business:**

**FEMA/Hurricane Laura and Delta:** The Board was informed that the status with FEMA remains unchanged due to the government shutdown. There are no new updates currently.

**Open-Air Gym Renovations Project:** David Brossett provided the Board with an update; the new lighting has been installed at both East and West playground sites as well as the Open-Air Gym court lights. The court surfacing is expected to begin this week. The Board discussed the change order for the control panel.

*Bill Willis made a motion to approve Change Order No. 1 to provide and install new controller for the Open-Air Gym lights, in the amount of \$5,557.00. Seconded by Mister Edwards. Motion passed unanimously.*

**COMMUNITY CENTER AND PLAYGROUND  
DISTRICT 4 WARD 1  
MEETING MONDAY, APRIL 20<sup>TH</sup>, 2026**

**Scoreboard Project:** David Brossett reported that all contracts have been executed and filed. A pre-construction meeting is scheduled for Thursday, April 23, 2026.

**Bleacher Awnings Project:** David Brossett reported that all contracts have been executed and filed. A pre-construction meeting is scheduled to be held on Thursday, April 23, 2026, immediately following the previous meeting.

**New Business:**

**Insurance Review/Renewal:** Connie provided an update regarding the insurance renewal process. The District is currently awaiting the insurance proposal packets. Due to the approaching renewal deadline, the Board requested that all proposal packets be submitted by April 27th to allow adequate time for review and to schedule a special meeting to discuss and approve the insurance renewal.

**Adoption of the CPPJ 2026 Human Resources Manual Amendment:** Toni informed the Board of the Human Resources Manual Adoption. Connie read the following:

**RESOLUTION  
HUMAN RESOURCES MANUAL ADOPTION**

**BE IT RESOLVED**, that on April 20<sup>th</sup>, 2026, the Board of Directors for Community Center and Playground District 4 of Ward 1 approved the following action:

Authorized the adoption of the Calcasieu Parrish Police Jury's Human Resources Manual as amended with respect to the human resource policies and procedures of the District. A copy of the Human Resources Manual, as amended, is on file with the District or the Division of Human Resources for the Calcasieu Parish Police Jury.

*Bill Willis made a motion to adopt the 2026 policy as stated above. Seconded by Bill Sommers. Motion passed unanimously.*

**Commissioner's Comments:** The next regular meeting for the Board of Commissioners for the Community Center and Playground District 4 of Ward 1 is scheduled to be held Monday, May 18<sup>th</sup>, 2026, 6:00PM in the open-air conference room.

*Bill Willis made a motion to adjourn the meeting. Seconded by Mister Edwards. Motion passed unanimously. 6:39PM*

Minutes recorded and reported by Krystan Statum.